

**TOPMOST PRIORITY**

**GOVERNMENT OF MEGHALAYA  
FINANCE ( EXPENDITURE CONTROL) DEPARTMENT**

No.FC..59/77/8,

Dtd.Shillong,the 6<sup>th</sup> August, 1977.

From: Shri H.M.S. Basak,  
Deputy Secretary to the Govt. of Meghalaya,  
Finance (Expenditure Control ) Department.

To: The Commissioner of Division/All Special Secretaries/All Secretaries/ All  
Heads of Department's Government of Meghalaya.

Subject: **PERMANENT RETENTION OF TEMPORARY POST WHICH HAVE  
BEEN IN CONTINUOUS EXISTANCE FOR 5 YEARS OR MORE**

Sir,

I am directed to say that this Department is presently engaged in Examining the question of permanent retention of Temporary posts which have been in continuous existence for over 5(five) years.

You are requested to look into the matter urgently and submit proposals, if any, for permanent retention or such temporary staff, furnishing full particulars in the proforma enclosed.

The matter may be kindly accorded Top Most Priority as it is intended to take up examination of all such cases within a fortnight. All proposals in this connection may please be furnished within 25.08.1977 so that the case of no employee goes by default.

As advised in our earlier communications this subject,question of permanent retention of posts which were created specifically on experimental basis/schemes of for the purpose of any work of a purely temporary or sporadic nature are not covered by the present review and no proposals relating to such personnel need therefore be forwarded.

Yours faithfully,  
Sd/- Deputy Secy. to the Govt. of Meghalaya,  
Finance ( C ) Department.

Memo No.FC.59/77/8-A,

Dtd.Shg. the 8<sup>th</sup> August, 1977.

Copy forwarded for information and necessary action to all Departments of the Secretariat, including P.W.D.

By Orders etc.,  
Sd/- Deputy Secy.to the Govt. of Meghalaya ,Finance (C) Deptt.

STATEMENT SHOWING DETAILS OF TEMPORARY POSTS WHICH HAVE BEEN IN CONTINUOUS EXISTENCE FOR 5 (FIVE) YEARS OR MORE PROPOSED TO BE CONVERTED INTO PERMANENT POSTS UNDER \_\_\_\_\_ DEPARTMENT.

Sl.No.	Name of Post.	Total strength.	No.already made permanent.	No. and date of sanction creation of the post.	No and date of Department's sanction indicating when post was last retained.	Reason justifying permanent retention of the post	Items
1.	2.	3.	4.	5.	6.	7.	8.

NOTE:- The Head of the Department or Secretary of the Department should furnish a certificate in respect of each post stating that the post in question was not created on experimental basis/or for work of a purely temporary or sporadic character and that there is no likelihood of the post being abolished in the near future.